



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, November 19, 2019 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani,
Taylor Carroll (Student Trustee)

Absent: Mark Watson

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 19, 2019 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – October 15, 2019

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 15, 2019 meeting.

Carried

1.6 Business Arising from the Minutes - Nil

2. Presentations

2.1 Educational Assistant Devices

Superintendent Shypula provided a PowerPoint presentation regarding leveraging digital assistance to Educational Assistants. She provided an overview of the consultation process which included the following:

- Feedback from a focus group
- Identifying potential challenges
- Creation of a core team
- Co-created a high-level implementation plan



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Dave Szuty, E-Learning Consultant, reviewed the support available to users and how teacher capacity is being built.

Carmen McDermid, Student Achievement Lead – Special Education, spoke to the benefits that the technology would have in relation to student achievement.

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of October 8, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

4.2 THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors Meeting of October 29, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Excursion – Panama

Superintendent De Rubeis presented a request from Assumption College School for an excursion to Panama. Students will study one of the most diverse ecosystems in the world. They will also be immersed in local culture and conduct research regarding conservation of wetlands. He advised that students will also participate in faith formation at a local Mass.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College Catholic High School for an excursion to Panama from Friday, March 12 to Saturday, March 20, 2021.

Carried

5.2 Insurance Renewal

Superintendent Keys provided an overview of the current liability insurance covered by the Ontario School Boards' Insurance Exchange (OSBIE). He reviewed the adjusted rates and premiums for the year. It was noted that boiler and machinery insurance will no longer be offered through OSBIE's provider and that new premiums are currently being negotiated.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2020 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$127,476, excluding PST.

Carried



5.3 Inclement Weather Policy

Director McDonald presented the revised Inclement Weather Policy. He provided an overview of the changes including staff procedures, cold weather and an introduction of zones. Stakeholders were consulted and many of the major themes from the feedback were adopted. It was noted that the revised policy addresses the communication procedure in the event of an inclement weather day.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Inclement Weather & Temporary School/Facility Closures policy 400.01.

Carried

5.4 Board Improvement Plan for Student Achievement

Superintendent Temple shared the 2019-2020 Board Improvement Plan for Student Achievement. A chart outlining the current work that has been undertaken was reviewed. The plan boasts a focus on math and cohort. An summary of the identified Essential Practices was provided including Learning and Numeracy.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Board Improvement Plan for Student Achievement report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Director McDonald advised that a successful Strategic Planning Session was recently held with stakeholders to help identify goals. The information collected will be reviewed and sent back to stakeholders for more feedback.

Vision 2020 will be held at Assumption College School in the near future. The event will celebrate STEM and will include guest speakers and workshops.

Superintendent Keys provided an update regarding upcoming capital projects and how they may affect summer programs.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Vice-Chair Dignard referred to Item 5.2 and inquired about safety precautions taken to minimize claims.

Superintendent Keys reviewed the safety requirements as they relate to claims.



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8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Vice-Chair Dignard and Trustee Chopp declared a conflict of interest in Item 5.3 of the In-Camera session and left the room. They did not take part in the consideration, discussion of or vote on any questions with relation to this item.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the November 19, 2019 meeting.

Carried